

University of Hyderabad
Indira Gandhi Memorial Library

Authorization form for the issue of NDC

Date: _____

Sir,

Sub: Issue of No Dues Certificate from IGM Library – Authorization – Reg.

I, Dr./Prof./Mr/Ms. _____

request you to issue me the NO DUES CERTIFICATE from the University of Hyderabad Library,
as I am superannuating from my service /taking VRS/proceeding on long leave or sabbatical leave.

I, therefore authorize Dr./Mr./Ms. _____

working as _____ in School/Department/Centre _____

to receive NDC and sign in the library register on my behalf.

The duly signed NDC application form in triplicate is enclosed herewith for the purpose.

Signature : _____

Name : _____

School/Dept./Centre : _____

To

The Librarian